

# Minutes of the Holmes Chapel Partnership Committee Meeting

held on Wednesday, 25<sup>th</sup> April 2018

7.00p.m. in the Bradshaw Room at the Methodist Church

## **Present**

Stuart Gammon, Mike Blomeley, Dorothy Davidson, Phil Hargreaves and Alison Wright .

## **Apologies received from:**

Les Gilbert, Teresa McFarquhar, Kate MacKay, Phil Roberts, Hazel Sutcliffe and Stuart Smith

**Note:** Stuart Smith has tendered his resignation due to promotion; Jade Stone will be now represent Everybody Sport & Recreation.

Stuart Gammon opened the meeting at 7.05 with a welcome to all.

## **1. Previous Minutes/Actions Arising**

Minutes of meeting held on 28<sup>th</sup> March were agreed.

The following items arising were addressed:

1. Stuart Gammon has not yet spoken with Julie Walker but will do so asap
2. Stuart attended the Connected Communities meeting – the main outcome was that two venues have been confirmed (HC Library, HC Community Centre) with Goostrey Parish Council to decide whether they would like Goostrey Village Hall to be included.
3. Teresa still to let Dorothy know about the Photo categories for the Celebrating Holmes Chapel Schedule
4. Santa's Sleigh
  - Teresa has been speaking with Peter Whiers.
  - Very disappointed with the response from Junction 18, but Sam Dale's confirm they will look after the Sleigh when it is used in December.
  - Stuart will put an "advert" in the next newsletter hoping to get a response for mechanics to come forward to assist with any work required.
  - Mike will go round the local garages to ask for some help.
5. Pedestrian Safety Petition
  - Les and Stuart presented the petition with 942 signatures to Rachel Bailey, Leader of Chester East Council on 12<sup>th</sup> April.
  - It is important that we have an input at the Design Stage of changes to the layout of the junction of the A50 and A54.
6. Jill Cope Memorial Bench
  - The bench is now under construction. Alison has been in touch with her family to let them know there will be an unveiling ceremony soon.
7. Stuart will put an article in the June Newsletter about Social Isolation.

## **2. Correspondence**

1. Sue Davies from the Parish Council has forwarded an invitation to enter Best Kept Village in 2019
2. The Walkie-Talkies have been bought and are being labelled and stored at the Parish Council Office

### 3. **AGM**

- Stuart will put an advert in the Newsletter.
- Liz Chesters will speak.
- The meeting will be advertised as 7.00 – 8.00 pm, in the Methodist Church Hall

### 4. **Finance**

- Phil has already sent his report and is attached.
- Stuart has sent his report to Cheshire East, in response to their request regarding 2018/19 Grant Funding

### 5. **Projects**

#### Data Protection

- There have been only 10 requests so far to remove email addresses from Newsletter lists.
- Businesses who have not yet responded will be contacted by Phil or Dorothy.
  - **Stuart to email list to Dorothy and Phil.**

#### Pedestrian Safety Petition

- as above 1.5

#### Welcome Pack

- The edit date deadline is 27<sup>th</sup> April.
- 750 copies at a cost of around £430.00 will be ordered after all alterations are done.
  - **Katy O'Regan to confirm price.**

#### Dementia Friendly Village/Dementia Action Week

- Dorothy has sent her report and is attached.
- Stuart has attended 2 DAA meetings with month. Jess McFall finishes at the end of September
- Dorothy and Alison are volunteering to take part in the DemCom study

#### Jill Cope Memorial Bench

- as above 1.6

#### Sensory Garden

- The Parish Council have authorized payment of up to £5,000.
- The new quotes received are:-
  - ANSA - £4,583.00 excl VAT
  - Duttons - £3970.00 excl VAT
- A Purchase Order will therefore be sent to Duttons by the Parish Council for the work to be done mid July/August.
- The Duttons price leaves up to £1,000 to be allocated for plants etc., which will also be purchased by the Parish Council

#### Social Isolation

As there seems to be an overlapping with Connected Communities it was felt that the project should be put on the back burner for present.

However, Alison has had 4 offers for "Chatter and Natter" sessions including an offer from the Victoria Club. **She has also approached the Library to ask if the Jigsaw table can be put back in place.**

There will be a tent at the Village Fair for anyone who may benefit from a place to sit and chat. Alison has also organized for the Scout Mini Bus to go round the village collecting people who would like to go but are unable to walk there. **Alison will create an article for the June Newsletter regarding this.**

## Village Fair – 6<sup>th</sup> July

- The Parish Council and Partnership will have separate tents this year.
- Julie Walker will prepare an display about Connected Communities to go in the Partnership tent.

## **6. Project and Partner Updates**

### HCCS

- No report

### Parish Council

- Mike stated that the estimated cost of a 4G Pitch at the Community Centre is £700,000.
- There is not much progress on the Swimming Pool project.
- The other project which is high on the Parish Council wish list is the continuation of the Croco Path (phase 3).
- He also had estimates for Church Walk refurbishment (c £30,000) and the River Dane Path (c £20,000).
- He had been on a CVS course at Sandbach which was excellent. This course advises how to apply for grants, sourcing of funds etc.
- There is a "Meet the Founder" course at Sandbach and a Project Manager Course at Barclays. Claire Dobbs is the contact at Sandbach. The Parish Council will follow these through but the courses are well worth attending.
- Mike described the suggestions for the Conservation Area and Stuart will put a piece in the June Newsletter for suggestions in Projects and Volunteering. Phil suggested that the Partnership could take up a slot at a U3A monthly meeting.
- Community Pride - Best Kept Village Competition
  - o The Parish Council had been contacted by Community Pride for Holmes Chapel to enter in 2019.
  - o It was suggested that a working group should be formed of businesses, uniformed organizations, schools, garden groups etc. to run this project.

### Cheshire East Council

- Les had emailed a report

### Everybody

- No report

## **7. Any Other Business**

- Alison was pleased to say that Dane Sound are recording on Fridays and they now have c700 listeners.
- Mike will distribute the newsletter this month.

The meeting closed at 9.10

## **Dates of next meetings**

23<sup>rd</sup> May (AGM)

22<sup>nd</sup> August

28<sup>th</sup> November

27<sup>th</sup> June

26<sup>th</sup> September

25<sup>th</sup> July

24<sup>th</sup> October

## REPORTS CIRCULATED BEFORE THE MEETING

### 1. Dementia Friendly Village Report

*Mother's Union* **organisation** - 12 members became a friend of Dementia and members of the group will also act on the advice for making St Luke's Church Hall Dementia Friendly.

On 26 and 27 April due to speak to two **businesses** and hopefully encourage them to come on board with the project - Restore, Church Walk and Regis, precinct.

Also on 27 April have been invited to attend the **Crnage Parish Council** meeting to speak about dementia and advise them about our project.

Stuart has included our Dementia friendly Village project in a letter to all in the Welcome Brochure. In relation to the George and Dragon becoming dementia friendly, an article may appear in the **Knutsford Guardian** mentioning our project and the memory cafe.

Have received an **invitation** from the U3A chatter and natter group to speak to them in May. **Memory cafe** is growing from strength to strength with a few more from the community volunteering. Representative from the **Alheimers Society** attended on 18 April and will visit again on 6 June. The **Cheshire East Dementia Reablement service** have received 'brilliant feed back' about the Memory cafe which is also helping to promote Holmes Chapel as a Dementia Friendly Village.

One of the couples attending the memory cafe have completed a **video for the Alheimers Society**, this is part of the conversation –

"We are lucky enough to live in Holmes Chapel, a village which labels itself dementia friendly. We are included in the community. We are invited to coffee mornings and local events. We had an invitation at Christmas to the local high school's dress rehearsal for a musical they were staging. So much less pressure than attending the official performance." The conversation continues with other positives about the memory cafe and communicate.

#### **Dementia Action Week** - 21 May

Awaiting update from the Community Centre as to their activities

Saturday 26 May - coffee morning in aid of Alheimers Society at Holmes Chapel Methodist Church. 10.00am-12noon. Tickets £1.

Will have a questionnaire at the coffee morning to ask how many would attend a Dementia friends talk to make a decision whether we hold another community one.

Will update our 'working towards a dementia friendly village' for display on village boards

#### **Celebrating Holmes Chapel**

Although not on the Agenda, it is 'in hand' and schedules and booking forms to local organisations will be circulated within the next two weeks.

These will be closely followed by forms for the Christmas Market!

### 2. Cheshire East Council Report

I don't have much to report but the following may be of interest to your Members.

- As you are aware, the Library home delivery service contract with RVS has not been renewed and the intention is to provide the service in-house. This depends on retaining/recruiting enough volunteers and I don't yet know whether the service will continue. The Area Manager appears confident that it will.
- I have secured funding through the Congleton area minor highways schemes programme for parking restrictions in Crofters Court and Selkirk Drive around the junction with Portree Drive. Proposals will be worked up in the forthcoming municipal year and will go out to consultation with a view to a traffic regulation order being made.
- The zebra crossing will be upgraded to a puffin crossing during the school holidays at the end of May.

### 3. **Finance Report**

The financial position for the start of the new financial year is shown below (before receipt of the £8000 grant).

	Budget	Income	Expenditure	Available	Note
Admin	£1200		£0	£1200	
Newsletters	£500		£0	£500	
HC Guide	£500		£0	£500	
Sensory Garden	£5012		£0	£5012	1
Christmas Market	£1115		£0	£1115	2
Skatepark Bench	£650		£0	£650	
Celebrating HC	£300		£0	£300	

To be allocated      £6426

Notes:

- 1 Sensory Garden funded from H&W plus Dane/Elm Drive funds from previous years
- 2 Christmas Market 2017 invoices not yet received – Lighting (£200), Scouts (?)

TREASURER'S REPORT FOR YEAR ENDING 31<sup>ST</sup> MARCH 2018

	<b>2016/17</b>	<b>2017/18</b>
Administration		
Brought forward	<u>£5024</u>	<u>£4753</u>
- Grant from Cheshire East Council	£8000	£8000
- Committee Meetings, AGM, admin expenses	-£298	-£321
- Web fees	-£62	-£89
- Public Liability insurance	-£324	-£337
- Printed newsletters		-£314
- Skatepark opening ceremony		-£88
- Publicity Boards, Walkie-Talkies, Gazebos		-£586
- Budget provision for projects listed below		-£2092
- Project Officer	-£6600	£0
Carried forward		£8926
	£4753	
Christmas Market		
Brought forward	<u>£829</u>	<u>£817</u>
- Income from Stallholders	£950	£1015
- Expenditure	-£962	-£717
Carried forward		£1115
	£817	
Dane Meadow and Elm Drive		
Brought forward	<u>£870</u>	<u>£840</u>
- Donation from St. Luke's Church Quiz		£140
- Budget for Sensory Garden		£700
- Expenditure	-£30	
Carried forward		£1680
	£840	
2Gs Challenge		
Brought forward	<u>£4902</u>	<u>£3532</u>
- Expenditure	-£1370	-£200
Carried Forward		£3332
	£3532	
Walking Map		
Brought forward		<u>£880</u>
- Participatory Budgeting grant	£880	
- Budget for Wide-area map		£418
- Expenditure		-£1298
Carried forward		£0
	£880	
Defibrillator		
- Donation from Holmes Chapel Action Group	£442	£442
- Expenditure		£442
Carried forward		£0
	£442	
Skatepark Bench (in memory of PCSO Jill Cope)		
- Budget provision		£650
Carried forward		£650
Celebrating Holmes Chapel		
- Budget provision		£251
- Expenditure		£251
Carried forward		£0
The Great Get Together		
- Grants from PC and CEC		£300
- Budget provision		£73
- Expenditure		-£373
Carried forward		£0

TOTAL FUNDS AT END OF YEAR

£11264

£157  
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