

Minutes of the Holmes Chapel Partnership Committee Meeting

held on Wednesday, 26th July 2017 at 7.00p.m.

in the Bradshaw Room at the Methodist Church

Present

Stuart Gammon, Anita Armitt, Mike Blomeley, Dorothy Davidson, Phil Hargreaves, Teresa McFarquhar, Hazel Sutcliffe and Les Gilbert

Apologies received from: Phil Roberts, Stuart Smith and Alison Wright

Stuart Gammon opened the meeting at 7.06

1. Previous Minutes/Actions Arising

Minutes of meeting held on 28th June agreed.

- The Sensory Garden quote was £1,750 and not £1,170 as on June minutes.
- All actions were carried out.

2. Correspondence

a. Sensory Garden

An email had been received from the Parish Council regarding the proposed site for the Sensory Garden at the area in front of the Fire Station. Trees need to be removed, paths made and fresh soil is required. The cost may be c£3,000.

- There is a Cheshire East Community Grant Fund to which the Partnership will apply.
- £800 can be transferred from the "Green A/C"
- Anita offered £200 for plants - left over from the chit-chat bench project (not Parish Council funds).
- *After the meeting*, Stuart noticed an 'tweet' from the Coop Filling Station asking people to apply for the next round of Community Fund money – he put in an application for the Sensory Garden

From a Health and Wellbeing aspect it will be a benefit to the Community and we should encourage residents to take ownership.

There was a suggestion that we could ask for donations for plants (rather than accepting 'random' plants).

It was agreed, in principal, to support the Parish Council suggestions.

ACTIONS

- Stuart to reply to Parish Council
- Hazel to oversee project

b. Newsletter Printing

See Item 4 below

3. Events

a. Village Fair – 16th July

This went OK **BUT** it was felt that we were not identifiable. There were no banners or proper display boards. Stuart has costed these at £65.00 + VAT for 2 metre Pop Up Banners and £22.00 + VAT for Professional Display Boards. Stuart showed some suggestions for A1 Posters.

All agreed that Katy O'Regan at South Cheshire Print should be given the opportunity to quote for these and give ideas on the design which should be similar to that used by the Parish Council.

Dave Monks was given a bottle of wine.

ACTION

- Stuart to contact South Cheshire Print

b. Holmes Chapel Show – 17th September – Celebrating Volunteering

The meeting with Stuart Smith went very well and we will be able to set up from 6.00pm on Saturday, 16th. Andrew Rebbeck is to be approached to find out if he can supply an outside P.A. System.

The progress has been slow as only 4 confirmed have confirmed their attendance (Badminton, Home Grown, Ladies Probus and the Photographic Society). Dorothy has confidence that there will be many more signing up nearer to the date.

There will be entertainment from the Ukulele Group, Laura Wilson Dancers

Mike Blomeley has been in touch with the Fire Station and many Classic Car enthusiasts and there was discussion about perhaps having gliders or drones

Dorothy Monks has organized judges – there will be no trophies

ACTIONS

- Advertising – Countdown with different plates e.g. "Have you baked your cake yet"?
- Ask Stuart about organizing "sporty" games on the field for children
- Skateboarders to be approached to ask if they could 'perform'
- Ambulance and First Responders
- Would the Local History Group like to make a display
- Dave Monks to be asked if we can borrow his gazebo again
- Certificates and Rosettes to be made
- Bunting

4. Newsletter Update

A discussion took place about the Survey Monkey results and a detailed sheet was circulated (attached).

From Correspondence above:

Alison Wright had sent a memo asking if copies of the Partnership Newsletter could be printed as many residents do not have email access.

There was a lot of discussion on how this could be done effectively. Perhaps some laminated copies could be put in various locations e.g. Library, Church Halls, Health Centre and Care Homes etc. It was suggested that one member of the Partnership could change the monthly letter on a rota basis.

ACTION

- Stuart to investigate prices for potential trial next month –approximately 25 copies required

5. Towns Partnership Meeting Update

Stuart attended the bi-monthly meeting with 5 other Partnerships on 25th July.

- The group will be expanding as Wilmslow (and possibly other towns) will now form a part of the group; the group is to be renamed as it is no longer '5 Towns'
- It was confirmed that each Partnership will receive £8,000 grant for the next three years (2017/18. 2018/19 and 2019/20); payment will be made shortly by BACS.
- Payments beyond 2019/20 will depend on available budgets within the Communities and Partnerships Team at Cheshire East Council

- Alsager Dementia Friendly Town are leading the way with new groups forming e.g. Chance to Dance
- The possibility of creating a combined Walking Map, similar to the SECCAG Cycle Map, was discussed.
- A card was received from Margaret Williamson's family, thanking us for our contribution to the memorial in Congleton.

6. **Project and Partner Updates – Acceptance of Reports**

a. **Finance Report**

Phil had already sent out the report (attached) and there was no further discussion.

b. **Dane Meadow**

Hazel commented that the 2nd Tuesday of the month was successful in man-power but no-one turned up for the 4th Sunday!

There was nothing to report on Cycling

c. **Dementia Friendly Village**

Unfortunately the attendance at the talk on 5th July was very poor even when it had been widely advertised.

Dorothy met with Sam and Nicola Pugh regarding the approach to Local Businesses

There will be a Memory Café at The Methodist Church on Saturday, 16th September and this will be advertised in the Village Mag at the cost of £200. There were suggestions on whether the Local History Group could be approached to show some World War 2 Memories. Also there will be some easy games to play

d. **HCCS**

No report

e. **Parish Council**

- There will be a fence relocation on the Rugby pitch
- There is a new Police Sergeant in place, and it is expected that we will have a new PCSO in September

f. **Cheshire East**

No Report

g. **Everybody**

No Report

7. **Any Other Business**

None

The meeting closed at 9.10pm

Provisional 2017 Meeting Dates (all at 7.00pm at Methodist Church unless otherwise noted):

23rd August

27th September

25th October

22nd November

Monday 11th December – Market review and social (Old Red Lion)

Attachment 1: Finance Report

Here is the financial position as at 24th July:

	Budget	Spent	Available	
Admin	£1000	£161	£839	
Dane Meadow/Elm Dr	£840	£0	£840	
Health and Wellbeing	£3532	£0	£3532	
Christmas Market	£817	£0	£817	
Walking Map	£880	£798	£82	
Defibrillator	£442	£442	£0	
Skatepark	£88	£88	£0	
The Great Get Together	£313	£313	£0	Note 1
Unallocated			£11,651	Note 2

Note 1 - Partnership agreed to fund TGGT banners. Gants from the PC and CEC covered all but £12.80.

Note 2 – “Unallocated” includes funds to cover a paid Project Officer. CEC grant of £8000 included but not yet received.

We also have Village Fair income of £810 plus the Partnership contribution of £35 to be distributed as soon as cheques clear.

Phil Hargreaves, Treasurer

Attachment 2: Newsletter Survey Results

Survey sent out 15th July to 91 addressees.

1. Following 17 organisations have responded to date:

- Holmes Chapel Singers
- Cheshire & Warrington Carers Trust
- Church Hulme Men's Probus
- Tangent
- National Women's Register
- Church Hulme Ladies Probus
- Holmes Chapel & District U3A
- Home Grown in Holmes Chapel
- Cheshire East Council
- One you Cheshire east
- Hermitage Primary School
- Rotary Club of Holmes Chapel
- Holmes Chapel Library
- Holmes Chapel & District Ladies Probus
- Holmes Chapel WI
- Holmes Chapel Parish Council
- Holmes Chapel and District Mens Probus Club

2. How many maintain email lists?

- 16

3. How many cascade / print?

- 8 forward by email, but don't print
- 3 forward by email, and print
- 2 print, but don't forward
- 4 neither print nor forward

4. Why not print?

- Because I (and many other of my members) end up receiving multiple copies of the newsletter from various sources as so many people do forward it.
- Most members don't have email contacts but also we didn't know that you'd like us to. We will rectify this for our Holmes Chapel members with emails
- Have not yet learnt how to do that! I print it and refer to it at monthly meetings
- We don't have any members, we read the information to gain what is going on in the local community
- We only have permission from our customers to send emails about Library services when they sign up for email marketing
- Initially I added a link to the newsletter when I distributed the minutes of our monthly meeting. I stopped when it seemed that the link did not change, and assumed that the members would already have the link. I will start again!

5. How many emailed?

- Total of 1163 – probable element of duplication!
- Largest – U3A (580), Home Grown (120), Cheshire East Council (100)

6. How soon is newsletter sent on?

- 4 - As soon as I receive it
- 7 - Within 1-2 days
- 0 – more than 2 days
- 6 - I don't forward

7. General Comments

- We've submitted an article about what we do but never seen it appear.
- I find it very informative and interesting.
- Very good
- Very pleased that you are able to include Library events/activities in your newsletter - thank you for this
- Two month calendar
- I enjoy receiving it.

8. How interesting?

- 11 – Very useful and interesting
- 6 - OK
- 0 - Neither useful or interesting