

# Minutes of the Holmes Chapel Partnership Meeting

held on Wednesday 28<sup>th</sup> September 2016

7:00 pm in the Bradshaw Room at the Methodist Church

## **Present**

Stuart Gammon, Hazel Sutcliffe, Glyn Chambers, Kathy Cornford, Phil Hargreaves, Dorothy Davidson, Cllr. Les Gilbert, Cllr. Mike Blomeley, Tom Hibbs

## **Apologies**

Teresa McFarquhar

## **1. Previous Minutes/Actions Arising**

The minutes of the meeting held on the 24<sup>th</sup> August 2016 were accepted as a true record. All actions arising were complete or included within the main agenda.

## **2. Correspondence**

- Stuart had received correspondence from Martha Chambers to say we had been nominated for Everybody's Awards for Sport and Health. Unfortunately we didn't make the shortlist.
- "Tartan rug" (Chart of Health Profiles throughout CE) sent out to all members of committee
- Stuart contacted Paul Carroll the new Practice Manager at the Health Centre and has arranged a meeting on 11<sup>th</sup> October at 11am
- Letter from British Legion requesting payment for the poppy wreath for Remembrance Sunday
- Pricing for Community Centre: Stuart expressed surprise at the high cost of room hire. Response from Brian Bath saying they were obliged to run this as a business. Mike B explained that there was a balance to be struck between business and community needs and there will be some possibility of negotiation. (Partnership members who had a tour of the refurbished facilities were very impressed and wish to be supportive of any efforts to ensure the Centre's prosperity)

## **3. Christmas Market Arrangements.**

- 18 bookings for stalls have been received out of a possible 56 so the deadline for bookings has been extended.
- 20 stalls at £20 each have been booked from Sandbach. It was suggested there should be an article in newsletter requesting help with transporting the stalls so that Graham does not have to make two trips.
- The Techtruck has now been booked as a facility for teenagers at the Market. The people who run it have expressed a wish to ask for donations for the use of this facility which should go to a charity of our choice. It was decided that as they don't actually need a stall we should not charge them for one but suggest a donation towards the running of the event.
- It was decided to opt again for an advert on front page of Villages Mag. The committee felt that it was worth the money but liaison with the other participants of the Christmas weekend (Methodist Church, HC Singers performing Sat afternoon and evening, Art Club) need to be consulted about the format and asked for a possible contribution towards the cost. It was suggested that there could be a programme leaflet for the weekend within the Villages Mag.

- Junction 18 has offered to publicise the Christmas Market amongst the followers they built up on social media during the Tour of Britain
- Since the departure of Jill Cope a PCSO to help with market has been identified. However the idea of a parade from the Precinct with the Coop Band has not yet been broached.
- Nicola Clark has promised to provide written confirmation that the parking limits on the Precinct will not be operative on the afternoon of the Christmas Market.
- It was agreed to hire the Reindeer costume once the details of the parade have been clarified

#### **4. 5 Towns Partnership**

- Partnership Funding of £8000 has still not been received from CE. A new simplified agreement has been developed and signed so the money should be received very soon.
- The Participatory Budgeting procedure to improve Public Health outcomes introduced by CE was considered unsuitable for the 5 Towns. They have asked for their share of the money (£60,000) to be devolved and distributed by themselves. This was agreed in principle but CE requires an exit strategy from the original procedure to be devised before they fully commit to devolving the money.

#### **5. AGM**

Since previous attempts to involve the public have largely been unsuccessful it was decided to dedicate the normal October meeting to AGM business. Invitations and notifications have gone out. The principal officers (Chair, Vice Chair and Treasurer) are limited to 6 years by the constitution and this time expires in 2016. Unless volunteers for these posts can be found, we are faced with changing the constitution.

#### **6. Project Updates**

##### **Finance**

- Committee agreed to the payment of £50 for disposal of bike shelter and £15 for the loan of a gazebo for Partnership displays at the Village Fair.
- Available funds: Dane Meadow/Elm Drive - £840 (including donation from the Minibus Fund)
  - Cycling - £200
  - 2Gs - £3652
  - Youth Group - £7346 (including total grant from HCP of £1000, as agreed at July meeting)
  - An online payment, from Taste of Bulgaria, for a Christmas Market stall received

##### **2Gs**

- **Teresa's Final report**

The 2Gs Challenge has been running in Holmes Chapel since December 2015 with the aim of encouraging an increase in activity levels within families by way of a 'challenge' across two generations (grandparents and grandchildren, parents and children, aunts/uncles and nephews/nieces). Participants have been recruited in two main cohorts, an initial cohort (Cohort 1) recruited by Everybody Sport and Recreation, led by Martha Chambers, and a second cohort (Cohort 2) led by Holmes Chapel Partnership. A total of 101 participants have now been recruited, broken down as follows;

Cohort 1 - 31 adults and 19 children, 19 families

Cohort 2 - 25 adults and 26 children, 18 families (numbers of adults and children to be confirmed as some dates of birth not on registration forms)

All participants in Cohort 1 have now reached the end of the 12 week challenge. End of challenge questionnaires were sent out to all of the lead participants in Cohort 1, other than one person who had asked to withdraw. Of the 19 families (50 people) originally signed up, only 6 really embraced the challenge and have returned questionnaires and/or activity sheets. This equated to 17 individual participants. The other 13 families have not responded to repeated emails from Martha and Teresa. The 6 who embraced it have all provided very positive feedback on the challenge and the change it has made to their health and activity levels.

Cohort 2 participants were recruited through two Saturday sessions in Holmes Chapel, one in April and one in May. A simplified registration and activity recording approach was adopted for Cohort 2 and pedometers were issued to encourage activity monitoring, particularly for children. Communication with this cohort has been by email to encourage continued participation. Health questionnaires were issued in the sign up pack and will be collected at the end of 12 weeks, along with activity tracking tables and an end of challenge questionnaire. The Holmes Chapel Partnership was present at the rescheduled Village Fair on Sunday 3rd July to provide additional support and encouragement to our Cohort 2 participants and to recruit further participants for the challenge. Of the 51 participants who signed up in Cohort 2, only 12 actively participated.

Positive feedback has been received from those who were motivated to complete the challenge. Many were motivated to take up new activities or stretch themselves further with activities already started. In Cohort 1, sharing the challenge with grandchildren gave the grandparents a common discussion topic and motivated both generations to continue. Across both cohorts improvements in physical and mental wellbeing were reported. The act of recording 'exercise' each day, either as step counts using the pedometers provided or as activities, enabled individuals to monitor their own progress and increase their activity levels across the 12 week period.

- There has been a meeting with Active Cheshire to discuss how to wind up the project. The funds not used in the project were offered back to Active Cheshire but it was considered to be more productive to devote the money to further Health & Wellbeing projects in HC.

### **Youth Facilities**

Following the creation and thorough review of the Skatepark Tender document, Invitations to Tender for the design and build of a concrete skatepark were sent out to 4 companies - the only ones we could find on the internet - on 29th August, with a deadline of 1st September. A meeting of the Youth Facilities Working Group was convened for 2nd September to review all tenders received and make a recommendation to the Council's Amenities Committee as to which (if any) we would like to be awarded the contract; the Chairman of the Amenities Committee was invited to this meeting.

On the day of the meeting we were told that only one tender had been received; only one of the remaining 3 companies had corresponded with us, requesting an extension to the deadline, which we declined. The group reviewed the tender against the 6 pass/fail criteria, and then scored it against the 10 qualitative criteria; the tender passed, and was scored 98/100.

The recommendation to accept the tender was then taken to the meeting of the Amenities Committee on 15th September for approval. The committee was concerned that only one tender had been received, but as the council's financial regulations had been followed - inviting at least 3 companies to tender - and the only tender was deemed acceptable, the recommendation was formally accepted.

We are now, with help from our consultant, putting together the application for Planning Permission from Cheshire East Council; we need some more information from the bidder before it can be submitted, and hope to have this before the end of the month. Once permission has been granted, the Parish Council can let the contract with the bidder, and place the order for the skatepark.

At this stage we do not know whether the work can be completed before the end of the year

## **Dane Meadow**

Unfortunately there was some more vandalism during the warm evenings earlier in September - graffiti on the picnic tables and damage to the bird hide, which was reported to the PCSO. The culprit(s) have been identified and the police are working with the school to apply restorative justice.

## **SECCAG/Cycling**

- There is to be a meeting of SECCAG on 11<sup>th</sup> October to discuss among other things how to try and influence the Tour of Britain legacy in CE.
- The celebrations on September 6<sup>th</sup> in Holmes Chapel as the ToB passed through were very successful as the weather was kind and there was huge turnout. The HC events were coordinated by Sam Matthews of the business group Junction 18 supported by other members of the group, the Parish Clerk on behalf of the PC and Hazel on behalf of the Partnership.

## **Future Projects**

As yet the list of projects emanating from the Neighbourhood Plan has not been collated; it was decided to postpone discussion of this topic until the November meeting.

## **7. Partner Updates**

### **• Parish Council**

In response to a proposal that the PC should provide the Partnership with more funds the Amenities Committee suggested that if the PC were to provide more money there would be a need for PC approval for the projects they were helping to fund. It would have to be in the budget which is being prepared from October so we would need to get projects identified fairly promptly.

2 meetings with Highways have been arranged (3<sup>rd</sup> & 24<sup>th</sup> October) to discuss ongoing traffic issues: HGV, pedestrian safety, speed limits and road surfaces.

### **• Cheshire East Council**

Planning: application has been received for change of use of the former Nat West bank to an outlet selling beer, to be called Bottle Bank.

No further news on whether Sainsbury's will construct a supermarket in HC.

### **• Everybody Trust**

Active Cheshire put on corporate team games event at Chester Racecourse. The Everybody team from HC Community Centre won.

Cathy who represents the Trust at the meetings is moving to a public health role within the organisation

She confirmed that an update on the Community Centre for Welcome Pack will be provided once the Centre is open

## **8. Any Other Business**

Thomas Hibbs attended the meeting and declared himself willing to join the Partnership as Youth Representative, an offer which was gratefully received by the Committee.

He was asked whether he could try to identify a future project involving young people.

## **9. 2016 Meetings** *(all 7:00pm at Methodist Church Hall unless otherwise noted)*

26<sup>th</sup> October

23<sup>rd</sup> November

12<sup>th</sup> December (Mon) – Old Red Lion