

Minutes of the Holmes Chapel Partnership Meeting  
held on Wednesday 25<sup>th</sup> May 2016

7:00 pm in the Bradshaw Room at the Methodist Church

**Present.**

Stuart Gammon, Glyn Chambers, Les Gilbert ,Teresa Mcfarquhar, David Savage, Hazel Sutcliffe, Declan O'Regan,

**Apologies**

Kathy Cornford, Phil Hargreaves, Dorothy Davidson

**1. Previous Minutes/Actions Arising**

- Stuart reported that he wasn't able to attend the Stronger Communities Partnership workshop due to other pressing commitments.
- Stuart confirmed that the unwanted library chairs had now been sent to the community centre.
- Stuart confirmed that the decision regarding the Parish Council representation on the Partnership had been deferred to the Council's Strategy Committee to be held on Thursday 2<sup>nd</sup> June and to which Stuart would be attending.
- Other actions arising from previous minutes all carried out or dealt with in the agenda.
- Minutes of the meeting held on 27<sup>th</sup> April 2016 were approved.

**2. Correspondence**

- Stuart confirmed the invitation received from the Parish Council to attend the official tree planting ceremony. All members would be welcome

**3. Village Fair Arrangements**

- The revised village fair date is confirmed as Sunday 3<sup>rd</sup> July 2016. Stuart and T.M confirmed that they would be away for the fair and that H.S and D.D would deputise as the responsible persons representing the Partnership.
- Arrangements discussed at the previous meeting were reconfirmed with the emphasis continuing to be on to be on the 2Gs Challenge and recruitment for it. Several activities planned.
- Also to be publicised - Welcome Pack, Newsletter, Christmas Market.
- Youth Facilities group to raise money with games like Splat the Rat and steady hand test.
- Declan confirmed that ESAR would be attending with the bubble bike.
- David confirmed the Parish Council would be attending and would help out the Partnership as necessary
- **Action: To note and support the arrangements for the Village fair.**

**4. Response to Neighbourhood Plan Consultation**

- Stuart confirmed that the clerk had suggested a response from the Partnership although it was noted that Partnership members had submitted individual responses.
- Hazel liked the emphasis on cycling.

- Debate ensued on the neighbourhood plan. The general conclusion was that the plan was a well written document and supported by the Partnership.
- Stuart confirmed that he would send around an email reminding people for comments and compile them into a single Partnership.
- Les made the observation that in spite of increasing development proposals to the West of the Village (adjacent to the motorway) there had been no consideration of environmental impacts affecting the proposed development (i.e.) what about environmental impact on human on health if houses are built close to the motorway.
- **Action: Stuart to send back reply.**
- David gave resume of the remaining neighbourhood plan process as follows:

### **Holmes Chapel Parish Council are currently at - Step 3: Pre-submission publicity & consultation**

The Holmes Chapel Parish Council:

- publicises the draft plan and invites representations
- consults the consultation bodies as appropriate
- sends a copy of the draft plan to the local planning authority
- considers consultation responses and amends plan if appropriate
- prepares consultation statement and other proposal documents

### **Step 4: Submission of a neighbourhood plan or Order proposal to the local planning authority**

- The Parish Council submits the plan proposal to the local planning authority
- Local planning authority checks that submitted proposal complies with all relevant legislation
- If the local planning authority finds that the plan or order meets the legal requirements it:
  - publicises the proposal for minimum 6 weeks and invites representations
  - notifies consultation bodies referred to in the consultation statement
  - appoints an independent examiner (with the agreement of the Parish Council)

### **Step 5: Independent Examination**

- local planning authority sends plan proposal and representation to the independent examiner
- independent examiner undertakes examination
- independent examiner issues a report to the local planning authority and qualifying body
- local planning authority publishes report
- local planning authority considers report and reaches own view
- local planning authority takes the decision on whether to send the plan to referendum

### **Steps 6 and 7: Referendum and Making the neighbourhood plan (bringing it into force)**

- relevant council publishes information statement
- relevant council publishes notice of referendum/s
- polling takes place (in a business area an additional referendum is held)
- results declared
- subject to results local planning authority considers plan / order in relation to EU obligations and Convention rights
- If the plan / Order is compatible with EU obligations and does not breach Convention rights – local planning authority makes the plan or Order. David confirmed that the target would be to have a referendum in November 2016.

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- **Action : Stuart to email all members requesting views on the Neighbourhood Plan and then to compile a Partnership response to the Parish Council.**

## 5. Project & Financial Updates

- **Finance:**
  - Although not present the treasurer had previously reported that finances were in good order.
- **Health & Wellbeing (2Gs Challenge):**
  - Following two very successful Saturday mornings recruiting new participants onto the challenge Teresa gave the latest update on recruitment figures.
    - Total number of participants was now 101. With 51 from cohort 1 and 50 in cohort 2.
    - Confirmed that ESAR had now sent her all relevant data including all record sheets for cohort 1. She also confirmed that she had sent end of term questionnaires to all participants who signed up from December to February and has also asked those participants who signed up but didn't continue with the challenge the reason why.
  - The project is still running well within budget.
    - In relation to the free 12 weeks membership at the Community centre, costs for cohort 1 are circa £109 and cohort 2 cost projected to be circa £360.
    - Stuart confirmed his conversation with Stuart Smith from ESAR regarding the continuation of subsidised 12 week membership of the community centre who had agreed that the initiative should continue. However the issue of participants being able to use the centre during off peak was debated and consensus reached that participants should be able to use the centre at any time to encourage the fitness habit. Declan agreed to speak to Stuart Smith regarding this issue.
    - Declan also requested a list of participants who had completed the twelve week challenge and Teresa agreed.
  - Stuart confirmed that the project would continue after completion of the 2Gs Challenge and there would be active recruitment at the Village fair.
  - **ACTIONS:**
    - **Teresa to advise Declan of participants who have completed the 12 week challenge.**
    - **Declan to consult with Stuart Smith to get agreement for access to the Community Centre by the 2Gs participants at any time during the 12 week free period.**
- **Youth Facilities Working Group:**
  - The exact location of the Skateboard Park at the Community Centre continues to be under discussion. David confirmed that the Parish Council had not yet seen or agreed the site master plan and the skate park location wouldn't be finalised until the master plan had been agreed.
  - Stuart confirmed that he has a meeting with the Clerk to expedite this issue.
  - Stuart pointed out that the Veolia Board was meeting on 2<sup>nd</sup> June and we would be notified soon after as whether or not we had been successful with the grant application. If we were to be successful then we would have around 6 months to spend the money. Hence the importance of agreeing a site location for the skatepark.
  - Stuart confirmed that he had spoken to one and planned to meet other skatepark manufacturers, and was learning a lot in the process. In particular:
    - one of the biggest issues is compliance with safety requirements which means leaving a minimum margin of 1.8 metres around the pieces of equipment to avoid accidental collisions.

- Stuart also noted that concrete structures are best for skateparks but are the most expensive.
  - Stuart confirmed that he would continue to meet with suppliers in readiness for the development of tender documents.
  - Stuart also confirmed that he had written to the Parish Clerk urging an early planning application for the facility if such was required. This would depend on location.
  - **ACTION:** Stuart to have an urgent meeting with the Parish Clerk to agree a location for the skatepark.
- **Dane Meadow:**
  - Hazel reported that the community payback team had been on site again and although enthusiastic were unable due to Health and Safety reasons to clear the pond of weed. However Hazel confirmed they continued to do an excellent job of ground clearance.
- **Cycling (SECCAG):**
  - Hazel confirmed that the cycling group had met recently and had agreed update the cycling map. 15,000 copies of old map have been distributed (the majority in Congleton) and now the group wanted to reprint in time for the Tour of Britain cycle race. Hazel then, on behalf of the cycling group, requested a contribution of £500 towards the reprinting the cycling maps.
  - The Tour of Britain cycle race will be coming through the village on 6<sup>th</sup> September. Starting in Congleton the race will be finishing in Tatton Park. Stuart confirmed that the Parish Clerk had contacted him for support in promoting the cycle tour with local business to encourage sponsorship which would help pay for the tour within Cheshire East.
  - Continuing with the cycling theme Stuart confirmed that although the Partnership had offered the Community Centre the cycle shelter (free of charge), ESAR had no funds to contribute towards repairing and installing it. Under these circumstances regrettably it was unanimously agreed that rather than spend well over £500 on it, the shelter should be scrapped.
  - **ACTIONS:**
    - Agreed that £500 be made available to SECCAG for updating and printing of cycle leaflets.
    - Stuart to arrange for the removal of the cycle shelter (David to provide details of a scrap metal company).

## 6. Partner Updates

- **Parish Council:**
  - David was pleased to announce that he had been elected chairman of the Parish Council for the coming year. Brian Bath will be vice chair. He also reported that the Parish Council had achieved gold quality status.
    - Stuart commented that it was a magnificent achievement and congratulations to all at the Parish Council particularly the Clerk.
  - David also reported that the Parish Council would like broad discussions with the Partnership regarding future projects, particularly those arising from the Neighbourhood Plan.
  - The Parish Council will be at village fair and will amongst other things feedback on consultation regarding the Neighbourhood Plan.
  - The PCSO issue is still ongoing with still no contract from the police regarding the future of the post.

- Work has been delayed at community centre due to residual asbestos found within a cleared area. Sanofi have accepted responsibility. The official opening of the centre will be in September.
- **Cheshire East Council:**
  - Nothing additional to report
- **Everybody Sport & Recreation:**
  - Declan reported on the internal restructuring at ESAR.
  - He confirmed that memberships are going well and work being done on retention.
  - Regarding the Rugby club, final quote is awaited from a supplier. The rugby club have applied for funding from the sports council.
  - In conclusion Declan confirmed the work he had been doing in relation to audit of prices and hiring fees. It is anticipated that the audit will inform both the corporate and community offering of the centre

7. **Any Other Business**

- None.

8. **2016 Meetings** *(all 7:00pm at Methodist Church Hall unless otherwise noted)*

29<sup>th</sup> June  
27<sup>th</sup> July  
24<sup>th</sup> August

28<sup>th</sup> September  
26<sup>th</sup> October  
23<sup>rd</sup> November

12<sup>th</sup> December (Mon) – Old  
Red Lion