

# Holmes Chapel Partnership

## Minutes for Meeting on Wednesday 27<sup>th</sup> May 2015

### 7:30 pm in the Bradshaw Room at the Methodist Church

#### **Present**

Brian Bath (pp David Savage), Glyn Chambers, Kathy Cornford , Dorothy Davidson, Stuart Gammon, Les Gilbert, Phil Hargreaves, Liz Osborn, Hazel Sutcliffe

**Guests:** Martha Chambers (Everybody Sport & Recreation),  
Alison Dale (Vic Club/Village Fair)

#### **Apologies**

Heather Jones, Daniella Russo

#### **1. Working with Holmes Chapel Leisure Centre / ES&R**

- Martha Chambers, from Everybody Sport and Recreation (who operate the local Leisure Centre facilities) attended to talk about how her organisation and the Partnership could work together for the benefit of the Community as a whole. Martha's job includes working with local organisations.
- ES&R want to get more people active, more often – which fits well with the Health & Wellbeing Campaign which we are planning. They divide their efforts into 3 areas – young people, adults, over 60s; the latter area is of particular concern as this group does not seem to get much attention in general.
- ES&R have recently been restructured, with a new Area Manager (Stuart Smith). As well as Martha, there is a volunteer coordinator who can call upon a group of volunteers to assist with events.
- Glyn asked Martha for an Organisation Chart for ES&R so that we could understand who does what.
- Stuart outlined the area where he believed the Partnership could work with ES&R
  - **Elm Drive Playarea** – ES&R to help design the proposed Fitness area (in terms of equipment) and advice on how the area should be used – with possible training sessions.
  - **Holmes Chapel 10k run** (on September 20<sup>th</sup>) – put on a parallel event for those who do not (or cannot) enter the main run
    - **ACTION:** Martha to investigate with HCCS whether the school's facilities/field can be used for this purpose
  - **Health & Wellbeing Campaign (local)** – Work together at a local level to promote the benefits of residents looking after their own health & wellbeing, *using all the facilities available in the village*; this could include regular moderate exercise (walking), indoor and outdoor Yoga / Zumba / Pilates sessions, etc.. The Partnership is also working on a Healthy Hearts campaign, initially targeted at over 60s; ES&R can help with advice on what to do, and help measure benefits.

- **Health & Wellbeing Campaign (wider)** - There will also be a (recently agreed) campaign at the '5 towns' level, to get the message across to as many people in the old Congleton 'borough' – centred on Alsager, Congleton, Holmes Chapel, Middlewich and Sandbach.
- We agreed to set up a Health & Wellbeing campaign team (see separate item below)
- Martha will attend the next meeting to feed back on progress

## 2. Previous Minutes/Actions Arising

- Tom Birtles had replied to Stuart's enquiry about 10K run. A meeting is proposed on Thursday 30<sup>th</sup> April at 41 Portree Drive.
  - Meeting held 30<sup>th</sup> April. Progress made (and communicated to committee afterwards). Awaiting outcome of research on possible route
- Walking Map
  - Ongoing.
  - **ACTION: Hazel holding meeting on 29<sup>th</sup> May to progress a walking leaflet.**
- Middlewich Playarea noise issue
  - Following complaint (to the Parish Council) from a local resident the Clerk of the Council agreed to ask the Environmental Health Officer to contact the resident and investigate further.
  - Dorothy had visited the playarea a number of times; on one occasion the basketball hoop was being used and made a lot of noise.
  - **ACTION: Brian to check progress with the Clerk.**

## 3. Correspondence

- Resignation of Jacqui Barton:
  - Stuart received an email from Jacqui on 28<sup>th</sup> May saying that due to work and personal commitments she felt unable to contribute as much as she would like, and was therefore resigning her post on the committee. She said that she may come back at a later stage if her personal circumstances change.
  - Dorothy organised a thank-you gift (two rose bushes) from the committee. We subsequently received a thank-you card from Jacqui.
- Cheshire East Funding:
  - Following submission of our 2014/15 activity report, we were asked to indicate what we were planning for 2015/16 and how this fits in with Cheshire East's objectives.
  - Stuart and Glyn created a response and sent it to Alan Lawson.
- IT equipment from Prism IT Solutions:
  - We received an invitation to apply for free IT equipment from a company called Prism via the Cheshire East PACE team
  - At the meeting we felt we had no need as we manage the Partnership using our personal computers, so will not take up the offer.
- Carnegie UK Trust:
  - We received an invitation to bid for a one-off grant from the Carnegie Trust (entitled 'Enabling the State') via the Cheshire East PACE team
  - We agreed this was not applicable to our projects.

#### 4. Health & Wellbeing Campaign

- A lengthy discussion took place, alongside the ES&R discussion, about how we might take the idea of the Holmes Chapel Health & Wellbeing Campaign forward.
- Agreed that we should talk to interested parties (including facility providers), local activity groups and potential users in order to shape the campaign.
  - The target opening date for the new Community Centre is the end of September; this would provide the ideal opportunity to put on displays in the community area publicising the H&W message and our plans.
- H&W team members agreed as:
  - Kathy (lead)
  - Hazel (deputy lead)
  - Glyn
- **ACTION: Stuart and Glyn to meet with Kathy to agree scope and objectives of the team.**

#### 5. General Updates

##### a. Village Fair

- Alison Dale thanked the Partnership for acting as bankers for the stall money; this made it easier for the Vic Club.
- A total of £500 was raised for stalls (including tables) and banked early May, to be distributed as follows (cheques given to Alison):
  - Vic Club £74.75 (for table hire)
  - Scouts £212.63
  - Guides £212.63
- Plans for next year (Sunday 1<sup>st</sup> May 2016):
  - Vic Club will do as before – bar, burgers, soft drinks, etc.
  - Stall money – to be offered to any group who needs to raise funds, in exchange for help planning the stall layout and managing on the day. Item to be put in the July Community Newsletter offering the opportunity; repeated in subsequent issues, deadline for application December.
  - **ACTION: Phil/Dorothy to put together Newsletter advert.**
  - **ACTION: Alison to advertise Village Fair on <http://www.wherecanwego.com/>.**

##### b. 5 Towns Forum

- Stuart and Glyn attended the 5 Towns Forum meeting on 11<sup>th</sup> May. The main subjects discussed were:
  - **Remembering Margaret Williamson, CBE:** Margaret, previously chair of Congleton Partnership until mid-2013, died suddenly just after Easter. The group remembered her contributions to the 5 Towns, and many other areas of the Congleton Community. The Community of Congleton are looking to create a lasting memorial to her.
  - **Partnership Funding:** Cheshire East has agreed to fund the Partnerships for 3 years (starting 2015/16) at the current rate of £8000 each per annum. In our case tis funds a day a week of Glyn's time, plus other expenses.
  - **Community Hubs:** The group wanted to know more about Cheshire East's plans for Community Hubs following the apparent failure of the pilots run in 2014/15, and the

dissolution of the Local Area Partnership structure. Stuart and Glyn tasked to speak to the Communities Portfolio holder (Les Gilbert) – meeting arranged for 28<sup>th</sup> May.

- **Group Project:** There was a desire to have a group project – across all 5 towns – and we agreed that this should be based around Health & Wellbeing in the Community.

#### c. Welcome Pack

- Plan to create and distribute a new hardcopy version in September / October. The softcopy (web) version to be updated and uploaded as and when to reflect new or changed content
- An appeal for organisations to be listed to be put in the next Community Newsletter
  - **ACTION: Phil to create advert**
- Suggested pack should include a page about the Community Centre, but this cannot be produced yet!
  - **ACTION: Brian to take back to Community Centre Management Team**
- Stuart suggested that we should approach builders (new sites) to contribute to hardcopies which can be put in their new houses
  - **ACTION: Phil/Dorothy to follow up as/when new builds start.**

#### d. Elm Drive Play Area

- There had been a temporary halt to work following bad weather which had prevented the installers from laying safety surfaces and creating the new compacted gravel path from Elm Drive to the playarea. We are hopeful that all work will be completed in time for the opening.
- Some concern that the MUGA is in the wrong place, but probably too late to change
- Opening scheduled for Saturday 6<sup>th</sup> June at 12 noon. Various dignitaries, council members, etc. invited; hoping that Fiona Bruce MP can perform the ‘ceremony’.
- Quote received from Street & Son to level the games pitch - £1774 including VAT. This will comprise putting down 40 tons of 50/50 root zone (soil/sand mix) and levelling; goal areas to be turfed, others seeded where bare earth visible.
- Stuart asked whether donation from minibus association plus remainder of funds from the William Dean Trust (originally for the Dane Meadow) could be used to pay for the work. Committee agreed, but asked that some trees or screening was planted to comply with the William Dean Trust requirements.
- Suggested that we contact ANSA / Cheshire East to check that they will allow Street & Sons to do the work
  - **ACTION: Stuart to email Marianne Hodgkinson at ANSA**
- Fitness Area (Phase 2) to be investigated further, with help from ES&R

#### e. Parish Plan

- As Heather was not present, no discussion took place.
  - **ACTION: Stuart/Heather to put current update on website as an interim report.**

#### f. Christmas Market

- Dorothy asked whether the stall price should remain unchanged – i.e. £20 for businesses, £15 for others? We will need the equivalent of 40 stall positions (made up of single/double units) with 10 tables.

- Agreed price assuming no increase in the price of stalls. Glyn indicated that we will need to negotiate the delivery charge with the workmen.
  - **ACTION: Glyn to check price again with Sandbach Town Council.**
- Layout to be the same as 2014, with outdoor an entertainment stage in front of St Luke's Hall.
- Need to emphasise to stall holders that they cannot take power for food/drink heaters from the lighting circuit; if they need additional power they must make their own arrangements.

#### **g. Treasurer's Items**

- Phil is able to get online access for account management (including making payments electronically), but only for one person. Agreed that this is a good idea, so forms signed
- With the departure of Jacqui, who was a signatory on the account, we need a new signatory. Hazel volunteered and was given signed authorisation forms to take to the bank.

#### **h. Community Centre**

- Brian gave an update on progress with the new Community Centre
  - The Parish Council have exchanged contracts with Sanofi, completing the purchase, and expect to get the keys by the end of May. As stated in the recent Press Release they are currently negotiating with Everybody Sport & Recreation (who are a registered charity) to run the centre.
  - **ACTION: Dani to include the Press Release wording in the June Newsletter if at all possible**
  - There will be a Management Committee – comprising (provisionally) three members each from the Parish Council and ES&R. There will also be provision for User Groups to help advise regarding facilities required and usage of the new centre.
  - It is expected that there will be a fully fitted out gym, a coffee shop, a bar (no late opening) as well as a large community room and various other sports facilities inside and outside.
  - The team hope to be able to reopen the centre in late September.
- Stuart had previously asked Steve (on behalf of Dani) for an exclusive in the Community Newsletter. This was not possible as the information had already gone out to the Press, but Steve indicated that he can provide something about plans and progress to go into July Newsletter.

#### **6. AOB**

- Liz had been given copies of the Parish Council's Clerk's Report for 2011-2015, which she handed out
- Brian gave an update on progress with the Neighbourhood Plan:
  - The working groups have made good progress over the last few months, researching and proposing potential policies. There will be an open meeting for all volunteers mid-July.
  - A questionnaire is to be prepared and hand delivered to all 2800 properties in August; residents will be asked to complete the forms and have them ready for collection. It is hoped to get a 60% return rate.
  - The results will be analysed in September, and a Draft Plan with Draft Policies will be produced in November.
  - The final stage – to hold a referendum in May 2016 – is currently on plan.

- Hazel said that Cheshire East Highways have finally given approval for signage (for pedestrians) to the Dane Meadow to be erected – there will be one sign at each of the junctions between Chester Road and Bramhall Drive, and one at the Bramhall Drive/Daresbury Close junction. [The signs are being financed by the parish Council].
- Stuart mentioned the poor visual impact of the empty shops on London Road and asked whether anything could be done to make them more attractive, e.g. pictures in the window? (Liz said something similar was done in Bristol when she worked for the City Council)
  - **ACTION: Brian to discuss with Nicola Clarke**

## 7. Next Meeting

- 24<sup>th</sup> June

### **Remaining 2015 Meetings** *(all 7:00pm at Methodist Church Hall unless otherwise noted)*

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|------------------|---|
| • 24th June      | • 17th October (AGM and exhibition at St Luke's Hall) |
| • 22nd July      | • 28th October  |
| • 26th August    | • 25th November                                       |
| • 23rd September | • 16th December                                       |
| •                |   |