

Holmes Chapel Partnership Meeting

Wednesday 16th January 2013 at 7.00pm at the Victoria Club, Holmes Chapel

1 Attendees

1.1 Present:

Jacqui Barton, Harry Brooks, Glyn Chambers, Stuart Gammon, Phil Hargreaves, Hazel Sutcliffe, Bethan Wiggett., Steve Ranger

Also in attendance from Fine Decor Wallcoverings Ltd

Geoff Woods (Production Director), Katie Howson (HR Manager)

1.2 Apologies:

Dorothy Davidson Les Gilbert, Heather Jones,

2 Previous Minutes / Actions Arising

- The Minutes of the Meeting held on 19th December 2013 were approved.

3 Economic Strategy

- Stuart welcomed Geoff Woods and Katie Howson from Fine Décor and provided an overview of the work and role of the Partnership, emphasising work on economic development and of the efforts to create a business forum for Holmes Chapel. Geoff expresses his willingness to support the Partnership and connect Fine Decor to the local community.
- It was agreed that Fine Decor would host the first Business Forum meeting and that Glyn would contact Katie to arrange details. It was also agreed that Glyn write to Sanofi inviting them to join the forum.
- There was also a discussion about the access to railway station from Fine Decor/Eastgate Road.
 - As part of the Partnership's Cycling Village project it would be useful to allow cyclists to get to the station without having to go on the main roads (Station Road / Manor Lane)
 - Historically FADS provided access to the northbound platform from the Victoria Mills site to allow employees to get to/from trains. This access also allowed anyone from the village to get onto the platform from Eastgate Road.
 - The access was subsequently blocked off due to safety hazard from HGVs moving around the factory site.
 - Geoff said he would investigate the possibility of reopening the gate to provide access from Eastgate Road, with a suitable barrier/fence to prevent HGVs from getting too close. Permission would also be required from Northern Rail.

- **Actions.**
 - Glyn to liaise with Fine Decor regarding hosting the first business forum meeting and to write to Sanofi inviting them to join the forum.
 - Hazel/Harry to liaise with Geoff and Northern Rail regarding access to the station platform from Eastgate Road
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4 Correspondence.

- Stuart reported on a letter received from Fiona Bruce advising of opportunities from the Heritage Lottery Young Roots Funding. Young Roots is a grant programme designed to engage young people aged 11-25 with their heritage. Young Roots projects stem directly from the interest and ideas of young people, who are supported by youth and heritage organisations to develop skills, build confidence, and connect with their local communities.
 - Stuart reported on his correspondence with the police regarding the vandalism to the cycle shelter and expressed his concern that they were unable to uncover any evidence regarding the vandalism. Stuart further reported that Harry had been investigating alternative coverings for the shelter but that they were expensive. Due to the safety risks associated with the fabric of the shelter it was agreed that the broken covering be removed the following weekend and that investigations continue into alternative coverings and also reorientation of the shelter toward the library be investigated. This would deter street footballers from using the shelter as a goal.
 - **Actions:**
 - The broken covering be removed on Sunday 20th January and that investigations continue into alternative coverings and also that it's reorientation toward the library be investigated. (All)
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5 Communication Strategy

- Work was continuing on developing the strategy which would be reviewed at the February meeting.
 - **Action:**
 - To present an action plan regarding the Communication Strategy (Bethan / David Steer)
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6 Project Updates.

6.1 Play Area...

- Following the success of the WREN grant Stuart reported that the Project Board had met and the playarea had been named Croco Park, the theme being crocodiles.
- A meeting was planned with Marianne Hodgkinson from Cheshire East Council to develop a specification and contract documents to enable tenders to be sought for purchasing the play equipment in accordance with the Council's procurement policy.

6.2 Dane Meadow.

- Following the successful grant from Natural England the Programme Board had met and plans were being developed to commence work in the early Summer. The Programme had been delayed by the requirement for planning permission for the engineering works on the site. However the planning permission could be developed alongside the procurement process. Tender documents were being prepared by Tim Allen from Cheshire East and would be released over the next months.
- Meanwhile volunteers were continuing to meet in the Meadow to undertake ground clearance and other preparatory work alongside various nature watches.
- To celebrate the opening of the Meadow later in the year a party would be organised by the partnership and it was also suggested that a dog show be held.
- **Action:**
 - **Arrange celebratory picnic and dog show in the Meadow (All)**

6.3 Cycling Village.

- Stuart reported on the SECAG funding application to the Parish Council and reported that the position was favourable.
- Stuart also reported on the requirement to report a plan of action for the Parish Council to enable them to discharge their duty of care and safety.
- **Action.**
 - **Stuart to monitor the SECAG bid to the Parish Council and to develop a plan for the future of the cycle shelter.**

7 PC Newsletter Response.

- The Partnership discussed the revision process for the Parish Plan.
- Stuart confirmed that the Partnership wished to work with all partners to involve the community in putting forward their views and concerns for the village particularly with regarding to future land based developments.
- Stuart also identified the need to keep businesses informed of potential developments. The Partnership were advised of the joint meeting to be held with the Parish Council the following week to further develop a local strategic plan together with a discussion on neighbourhood planning.
- It was agreed that the next Partnership meeting be dedicated to discussing the next steps for revising the Parish Plan.
- **Action:**
 - **The Partnership to dedicate the next meeting to consider revision of the Parish Plan together with Neighbourhood Planning.**

8 Any Other Business.

- Phil reported on the Partnership budget and confirmed that there were no adverse variances.
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9 Date of Next Meeting.

- Wednesday 20th February 2013 in the Committee Room, Victoria Club 7.00p.m