

Holmes Chapel Partnership Meeting

Held on Wednesday 26th September 2012 at 7.00 p.m.
at the Victoria Club, Holmes Chapel

Present: Dorothy Davidson, Stuart Gammon, Les Gilbert, Phil Hargreaves,
Hazel Sutcliffe, Glyn Chambers, Heather Jones, Bethan Wiggett

Apologies: Jacqui Barton, Steve Ranger, Harry Brooks,

1. Previous Minutes/Matters Arising

The Minutes of the meeting held on the 22nd August 2012 were approved.

Actions from Previous Meeting

Communications Officer – Bethan to enquire amongst 6th Form pupils. Stuart to provide a form of words for her to use.

Bethan has spoken to bands at school to see if they would be interested in taking part in the Christmas market and had received a very favourable response – most bands performing at the Goosfest so they are currently up and running

Jubilee Walks – Heather reported that these exist in a draft version.

Jacqui has booked St John's Ambulance for Christmas event.

2. Correspondence

Permission has been obtained to use both the Co op car park and the parking areas belonging to Peter Morrey and Steven Docker.

3. Funding Update

Glyn has been interviewed concerning the bids to Wren which appear to be progressing favourably. Dane Valley: Final sum likely to be £71,000. Paths for Communities (P4C) bid needs assurances that future maintenance of the pathways is underpinned. Tender for the project is awaiting input from CEC planning officers.

4. 2012 Events and Projects

PLAY AREA MEETING

Stuart reported on meeting on 24/09/12: proposal to raise money to provide seating. Colourful benches made of recycled plastic were suggested but doubt has been raised as to their fire resistance. Guidance being sought from Cheshire East.

AGM 10/10/12

Meeting has been publicised by poster on notice boards in the village, by email and on the Partnership website. Further email to be sent out containing reminder and the forms for the re-election of officers. Glyn to provide Stuart with wording.

Sue Mitchell to be invited to receive cheque on behalf of Home Grown in HC.

A member of Village Volunteers to receive cheque on their behalf.

Fire Cadets and Guides to speak for approx 10 minutes about their projects. They will subsequently serve refreshments provided by HCP and will share the contents of a donation plate.

Displays of current projects.

AGM clashes with Goosfest events and JODFAS meeting which will affect attendance

Actions

- Dorothy to co-ordinate speakers
- Stuart to send out nomination forms for re-election of officers
- Hazel to co-ordinate refreshments
- Hazel to provide data projector

Christmas Market

Dorothy reported that she had 16 stalls booked (6 from local businesses and 10 organisations) and 6 more bookings in prospect. Some businesses would prefer to open own premises rather than take a stall – suggestion of £10 donation to event since charges for stalls been proposed at £15 for charities and £20 for businesses.

Phil has set up a business plan/costings plan and will set up site plan for stalls.

Stalls from Sandbach booked. Phil provided photograph – some single (3mx3m) and some double. Stalls do not come with tables so stallholders will have to provide their own.

Paul Minger (PME Maintenance) from Alsager to provide generator and lights. Site visit to be arranged.

Andrew Latham of CEC to advise on Events Safety Advisory Group Application. Risk assessment visits organised for St Luke's (6/10/12) Scout HQ (13/10/12)

Suggestion of barriers to prevent cars driving along Parkway beyond Lovell Court. Glyn to enquire into possibility of obtaining barriers.

Volunteers will be needed on day to erect stalls, marshal etc (scouts, school, 41 club?)

Entertainment

Phil has booked fairground organ (charge £25 per hour, he has his own licence). Suggestion to site it at London Rd end of Steven Docker's car park.

Wind machine + roundabout + children's rides provided on profit sharing basis. Glyn to book.

Father Christmas + sleigh. Suggested arrival at 16.00 and park in Peter Morrey's car park to receive visits from children

School bands to play in St Luke's Church Hall.

Switch on of Christmas lights at 16.15. Dorothy suggested church bells to accompany switch on.

Actions

- Phil to set up site plan for stalls
- Glyn to enquire into possibility of obtaining barriers
- Glyn to book rides etc
- Dorothy to speak to Chris Appleton about PA system
- Dorothy to talk to John Berry about sleigh: Glyn to provide contact details
- Dorothy to enquire about bell ringing
- Stuart to liaise with electrician and ESAG

Date of Next Meeting

- The Annual General Meeting is due to be held on Wednesday 10th October 2012 at 7.30 p.m. Victoria Club, Holmes Chapel.
- The next Full Meeting is due to be held on Wednesday 24th October 2012 at 7.00 p.m. Victoria Club, Holmes Chapel.