

Holmes Chapel Partnership Meeting

Held on Wednesday 26th January 2011 at 7.00 p.m.
at the Victoria Club, Holmes Chapel

Present: Jacqui Barton (JB), Jess Cragg (JC), Glyn Chambers (GC), Stuart Gammon (SG), Phil Hargreaves (PH), Hazel Sutcliffe (HS),

Apologies: Alison Dale (AD), Les Gilbert (LG), Heather Jones (HJ), Steve Ranger (SR).

1. Previous Minutes/Matters Arising

The Minutes of the meeting held on the 21st December 2011 were approved.

2. Correspondence

SG had received an invoice for website charges, this was passed to PH for payment.

An e-mail had been received in connection with the Community Pride Competition (formerly known as the Best Kept Village competition), it was agreed to pass this on to John Clowes to see if this is something the Village Volunteers would like to take on. It was also agreed that the Partnership would supply the funding for this, if required (£50).

An e-mail had also been received in connection with the Annual Action for Market Towns Awards which are open for applications from 23rd Jan to 23rd March, applications have to be for one of four categories. JB to find out more information.

Action: [SG to forward Community Pride e-mail to John Clowes](#)

[JB to find out more information in respect of the Annual Action for Market Towns Competition](#)

3. Funding Update

CEC do not meet to discuss the 5 partnerships' application for £40,000 until 23rd February. The PC have awarded the Partnership £3,000 now and £3,000 from next year's budget with the possibility of another £3,000 in January 2013, this is to help with the projects that the PC have prioritised, i.e. the Dane Valley and Play Area. It was noted that as this £6,000 is to go directly to the projects; there is no additional funding towards the running of the Partnership, so we will be dependent on the funding from CEC to cover running costs.

This effectively means that GC can be employed for 2 days per week for 6 months.

4. Project Updates

Cycling Village – The shelter has now been erected with the only thing outstanding being the signage (both a plaque to say that the shelter had been provided by the Partnership with sponsorship from CEC and the PC) and some transfers showing the Partnership cycling logo. GC had contacted Nigel Player for a quotation but as yet nothing had been received. JC suggested that this is something that the 6th Form Technology Department at HCCS could produce. It was agreed that JC would find out contact details of the teacher involved and will then e-mail GC in this respect. Once this information had been received, GC to contact Nigel Player to advise him that we had made alternative arrangements.

HS reported that she had again contacted Holly Hill at Middlewich Road Primary School and it had been agreed that HS would go to an assembly at the school to talk about the project and give out leaflets, this would probably be after half term. Whilst HS was at the school an enquiry was made to her about possible funding for cycle racks in schools that was available via some sort of educational funding. GC agreed to find out what this entails before HS visits the school again.

No response had been received from HCCS as far as talking to them about the project. JC to ask Mr. Gwynnett who the community link is.

HS is planning to expand on the current cycle map to include a specific ride, this hopefully to coincide with the opening of the shelter, it was agreed that this should be left until the weather is better.

Cycling champions – this was discussed at a recent Partnerships meeting that SG and GC had attended, the intention being that the Partnership towns could be linked with cycle routes. It was suggested that each Partnership have a Cycling Champion – HS has agreed to be HC Cycling Champion.

Action: JC to ascertain who technology teacher is and pass on details to GC
GC to contact Nigel Player to let him know we have made alternative arrangements
GC to research educational cycling grants
JC to ask Mr. Gwynnett who the community link is at HCCS

Play Area – GC reported that a Project Board will shortly be set up for the Play Area project, and he is at present attempting to organise a meeting for next week. The Project Board is to have members from the PC, Partnership and CEC. GC to e-mail JC with details of who has expressed an interest on sitting on the Project Board.

Action: GC to e-mail JC with details of Project Board

Dane Valley – An initial Programme Board meeting has been held with various projects being discussed.

Love Local Life – As AD was not present at the meeting, this item will be held over.

5. 2012 Events and Projects

JC expressed a wish to hold a music event (similar to Goosfest) to be probably held at the Victoria Club sometime before Easter, and asked if Partnership support would be available. This would consist of approximately 6 bands performing, each having a slot of 15 minutes. It was agreed that the Partnership would sponsor the event and that a budget of £100 would be made available. It was thought that advertising could be carried out at HCCS, on notice boards, in shop windows etc., and that a small charge be made for tickets, e.g. £1.

JC to e-mail AD to find out availability of a Friday/Saturday night before Easter. GC would speak to the Licensing Officer to find out if a music event would be covered on the Victoria Club's entertainment Licence.

Action: JC to e-mail AD for available dates
GC to contact the Licensing Officer

6. Communications

GC and SG had met with Peter Capps and Nigel Player to talk about the role of Communications Officer as both are involved with PR and Publicity and although neither offered to take on the role, they are interested in helping us.

There was a discussion regarding inserting a ¼ page advertisement in the Village Magazine every month (at a cost of £70 every other month) and although it was generally felt that this would help with publicity of the Partnership and its work, it was thought that £70 was too expensive as unlimited funds were not available. It was agreed that SG would ask for a quote for a smaller ad and that a 6 month trial would be undertaken.

The Guides, Rotary, Scouts and WI had been approached in respect Partnership presentations and the following members have agreed to carry out the presentations:

JC	Guides – 5 th March
SG	Rotary – 14 th March
HS	WI – a date to be arranged
PH	Scouts – 28 th February

PH to e-mail proposed presentation and this will also be discussed at the next meeting. GC offered to accompany anyone if they felt it necessary.

An approach had been from AD asking if we would require a stall at The Village Fair, it was agreed that we should have a larger than normal pitch this to have greater impact and hopefully to be shared with the PC. The cost of this will be £50. The Village Fair will be held on Sunday 6th May.

Christine Bates (Alsager Partnership) has agreed to come to our next meeting to talk about running events, in particular the Christmas Fair.

Action: SG to obtain quote from the Village Magazine
 PH to e-mail presentation prior to next meeting

7. Any Other Business

PH had passed the latest Homewatch letter to SG for inclusion in the Partnership website. It was agreed that PH would print a copy of this to be placed on the Partnership notice board to include the relevant Police contact details to enable anyone to access the newsletter if required.

Action: PH to place Homewatch letter on to the Partnership notice board.

8. Date of Next Meeting

The next Meeting is due to be held on Wednesday 22nd February 2012 at 7.00 p.m. in the Committee Room at The Victoria Club.