

Holmes Chapel Partnership Meeting

Held on Wednesday 28th September 2011 at 7.00 p.m.
at the Victoria Club, Holmes Chapel

Present: Jacqui Barton (JB), Peter Capps (PC), Jessica Cragg (JC), Glyn Chambers (GC), Alison Dale (AD), Stuart Gammon (SG), Les Gilbert (LG), Phil Hargreaves (PH),

Apologies: Heather Jones, Hazel Sutcliffe (HS), David Savage (DS).

1. Previous Minutes/Matters Arising

The Minutes of the Meeting held on the 24th August 2011 were approved.

Actions carried forward from the previous Minutes, as follows:

David Savage had spoken to the PC in respect of the LLL card, although this was not discussed as DS was not at the meeting.

DS to enquire as to whether the cycle bars at the Youth Centre are available for re-use.

PH reported that he had drafted an e-mail to HS in connection with cycle route in front of HC Primary School. As HS was away this would be deferred until a future meeting.

PH had sent an e-mail to his contact in connection with the proposed acquisition of the smart water kits at a reduced rate. To be discussed at a future meeting.

Cycle Shelter – The Group formally agreed a resolution that HCP accept responsibility for the site and maintenance of the shelter/site and should the Licence be terminated, the the shelter would need to be removed by HCP.

Sanofi Aventis Site

GC had spoken to Simon Isherwood from Bluemantle who is happy to speak to us in respect of the site. He is currently on holiday and it was agreed that GC would contact him on his return with a view to arranging a possible meeting for the 5th October. SG,GC,PH and LG to attend.

GC had previously reported that the developers of the Eden Vale site in Cuddington had provided the community with a community hall on the site, which is a much smaller site than the Sanofi Aventis site. He is currently awaiting details from the group concerned in Cuddington to ascertain how this was achieved.

PH reported that he had recently come into contact with a Group within the Village called The Blue Sky Thinking Group whose main objective is to achieve the provision of a community hall for the Village. PH is to attend their next meeting (later this week) and will report to the Group by e-mail his findings.

Action: GC to speak to Simon Isherwood from the Developers to arrange a meeting.

2. Acceptance of Reports and Matters Arising

A Report had been received from HS – Health & Wellbeing. This will be attached to the Minutes in the Minute Book.

Matters Arising

GC had submitted the application for £1,250 from the William Dean Trust in connection with the eco survey and possible environmental art at the Dane Valley Project. A positive decision had been received in this respect.

There was a discussion regarding the S. 106 Agreements and it was agreed that GC/LG would liaise with the PC to arrange a meeting for this to be discussed.

A traffic assessment is to be undertaken as a condition of the proposed development at the Sanofi Aventis site now that outline planning permission has been granted.

LG reported that Kevin Melling, the Highways Manager had collated the responses to the traffic survey and will be reporting back to the PC in due course.

Action: GC/LG to liaise with PC regarding a meeting to discuss S. 106 Agreements

Action: DC/SG to discuss the possibility of organising a meeting for September with PC to discuss S.106 Agreement.

3. Our Vision

It was reported that a joint vision meeting is to be held on the 31st October with the PC and HCP, this to ensure that we are working towards the same objectives.

As GC had received limited response to the Vision document, it was agreed that everyone should read this again and let him have comments as soon as possible, we can then begin to prioritise projects.

Comments that had been received included promoting the use of public transport and keeping Holmes Chapel as a village.

Action: All to read Vision document and report back to GC

Communications

A report had been circulated by HJ in this connection, this is attached to these Minutes and will be discussed at a future meeting. Thought still needs to be given to a sub-group in this respect.

4. AGM Preparation

This is to be held on Wednesday 26th October in the Main Hall at the Victoria Club at 7.30 p.m. It is envisaged that the evening will conclude at 9.00 p.m. SG/GC had been working on the Agenda for the evening and it is proposed that SG would deliver a short talk on the progress of the Partnership to date and that GC would follow with talk on future projects. It was agreed that 2 speakers would be invited; these would be Margaret Williamson who would be asked to speak on the apple project and the bear project she had been involved

with in Congleton and Mandy Fazelynian to speak on the Love Local Life card. AD to contact Mandy.

JC to ask some of her colleagues to attend to take part in a debate to be orchestrated by GC.

PH to place notices in the Sandbach Chronicle and Knutsford Guardian and as these need to appear 21 days before the meeting they need to be inserted before Monday 3rd/Tuesday 4th October. SG will contact both publications to see if they would consider an article to coincide within a few days prior to the AGM taking place.

Actions: AD to speak to Mandy Fazelynian to ascertain her availability for the AGM

JC to speak to colleagues in the 6th Form to attend AGM

PH to place notices in local press

SG to contact local press in connection with articles

5. Christmas Fair

It has been agreed that the Christmas Fair will take place on Saturday 17th December as this coincides with the Rotary's Santa's Sleigh event. GC is to apply for a temporary road closure licence from CEC to close the road between the mini roundabouts and the zebra crossing. It is hoped that there will be children's fairground rides, a giant which has been booked by GC – this will need to be adopted by an organisation, preferably one of the schools, stalls, it is hoped the majority of which will be taken by local shopkeepers and charities (the cost of the stalls would be £20 each), a lantern procession, fairground organ (approx £100), a Christmas party for pre-school children with "Boogie Beat" (approx £60) and Battle of the Bands for young people. It was thought that the Battle of the Bands could be held in either the Youth Club or St. Luke's Church Hall.

It was also suggested that hawkers be contacted, possible chestnut sellers etc.

A budget of £200 was agreed for marketing/publicity.

The subject of public liability insurance was discussed, it was thought that it may be a possibility for us to come to some arrangement with either Rotary/PC.

Marshalling of the event would be necessary and it was agreed that the Village Volunteers (John Clowes)/Rotary would be approached in this respect. Hopefully the Village Volunteers' high visibility jackets could also be used.

Village Volunteers to be asked if they could help with rubbish clearance after the event.

An Entertainment Licence would probably be required.

St. John Ambulance to be contacted, it is thought they would require a donation of approximately £80 in this respect.

Peter Capps informed the Group that he is the Editor for the Traders' Magazine in Holmes Chapel which is delivered to every household in Holmes Chapel, Goostrey, Cranage and Brereton on a monthly basis and he explained that he works closely with Nigel Player of Simple PR who could help with putting together a flyer for the Christmas Project. PC will liaise with Nigel Player with a view to HCP taking the centre pages of the publication which is due to be delivered before the 2nd December. It is proposed that the front page will be dedicated to the Christmas Lights/Father Christmas event with a banner advertising the Christmas Fair Programme of Events on the centre pages. The deadline for this is the 1st November.

- Actions:**
- GC to apply for road closure licence/entertainment licence.
 - JC to organise Battle of the Bands, acquire a list of charities and hawkers.
 - AD to contact Andy Rathbone in connection with the fairground rides and the Brownie/Guide leader in connection with the lantern procession.
 - PC to liaise with Simple PR.
 - JB to find out the possibility of using Steven Docker's car park for the day.
 - GC to produce list of actions to be completed by the rest of the group to include:
 - Informing local traders of road closure.
 - Informing local traders of the availability of stalls, especially food related.
 - Contacting Village Volunteers in respect of marshalling, litter picking etc.
 - Contacting Rotary/PC in respect of PL insurance.
 - Contacting St. John Ambulance.

6. Any Other Business

There was a discussion about next year's budget and it was agreed that GC/SG need to contact CEC with a view to applying for the £8,000 funding, if this is still available.

- 7. Date of Next Meeting** The next Meeting (AGM) is due to be held on Wednesday 26th October at 7.30 p.m. in the Main Hall at The Victoria Club.