

Holmes Chapel Partnership Meeting

Held on Wednesday 23rd March 2011 at 7.00 p.m.
at the Victoria Club, Holmes Chapel

Present: Jacqui Barton (JB), Andrew Butler (AB), Glyn Chambers (GC),
Dennis Eborall (DE), Stuart Gammon (SG), Les Gilbert (LG),
Phil Hargreaves (PH), Nancy May (NM), Hazel Sutcliffe (HS).
Darren Brodrick (DB)

Apologies: John Clowes (JC), Sheila Hodges (SH), Chris Jones (CJ),
Vicky McAdam (VM), Zeta Rowley (ZR).

1. Previous Minutes/Matters Arising

1. The Minutes of the Meeting held on the 26th January were approved apart from PH pointed out that the £50 agreed for expenses in connection with the business focus group would be issued when bills were received for the hire of meeting room/refreshments.
2. Actions contained therein were as follows:
 - a. SG is awaiting the cheque from IBM, upon receipt of which a letter of thanks can be written.
 - b. GC continuing with reviewing funding schemes. It was confirmed that the sum of £8,000 had been set aside for the Partnership from Cheshire East Council.
 - c. Children and Young People - Logo competition – See under Thematic Groups.
 - d. Community Safety – CJ had sent his apologies, this item will be carried over to the next meeting.
 - e. Section 106 Agreement – there was a lengthy discussion in connection with S.106 agreements. These are to be replaced with Community Infra Structure Levy (CISL) but as yet there is no policy in place to deal with this levy, it is expected that this could be 2 years away. The main difference between the S.106 and the CISL is that any monies resulting from the CISL are to be used within the local community where the development has taken place and not for use in the wider area of Cheshire East.

It was reported that the Developers for the Sanofi Aventis site are looking to submit a planning application before the end of this month and it is hoped that a S.106 contribution will be forthcoming for something on the site for the benefit of the community.

2. Correspondence

SG reported that most of the correspondence he had received had been passed to the Group via e-mail, apart from the following:

1. An invoice had been received in connection with the website, this was passed to PH for payment.
2. Confirmation had been received that a table had been booked for the Holmes Chapel Today event for which there is no charge as HC Today will be sharing our pitch at the Village Fair.
3. An application has been received from Alison Dale for a pitch at the Village Fair.
4. SG had received a note from Chris Greenhalgh (Cheshire East) in connection with the Partnership Forum – Embrace the Games. Mr. Greenhalgh has requested a meeting to discuss this with us, SG has invited him to our meeting in April, or sooner if he feels this is necessary. There is a general meeting on the 15th June at Tatton Park and it was felt that someone should attend on our behalf. It was agreed to speak to the PC to ascertain if they are attending.

SG tabled information entitled “Embrace the Games - A Cheshire Wide Celebration of London 2012” and it was suggested that Simon King from Somerford Park Farm be contacted

Actions:

- SG to speak to PC to ask if a representative is attending the Tatton Park Meeting.
- GC to contact Simon King.

3. Treasurer’s Report

1. PH reported that the PC are holding £200 of the Partnership budget for this year. PH to contact them to ask for this to be released before year end. There is an additional balance of £115 uncommitted funds.

Action:

- PH to contact PC.

4. Health and Wellbeing – Safe Cycling Project

1. As reported to the Partnership by e-mail, GC has secured a grant of £3,000 for the Safe Cycling Project from Cheshire East's Economic Regeneration Fund which has to be collected by the end of March and spent by the end of April. Therefore, a large part of the meeting was spent discussing this project.
2. HS tabled maps of the Village on which she had colour coded 5 safe cycling routes from Ravenscroft area, Coniston Drive, Scottish Estate, Sandiford Estate and Elm Drive together with connections to surrounding towns and villages and the Cheshire cycleway. She had also produced corresponding notes setting out directions from each of the 5 areas to the Village Centre, appropriate primary school the Comprehensive School and the station.
3. NM had collected some cycling maps on a recent visit to Shrewsbury and it was agreed to set aside a budget of £1,500 for printing costs to produce a similar cycle map for HC. Local traders would be asked to sponsor the map at a cost of £25 per advertisement. The printed maps would be available in the Library.
 - DB to ask Zeta if she could contact local traders by e-mail regarding sponsorship.
4. DE suggested that a flyer promoting the project could be delivered with the Holmes Chapel Today flyers which are due to be delivered to every household by the Scouts from the 1st May onwards. It was also agreed that the sum of £500 be set aside for a board.
5. It was agreed that this project be launched at the Village Fair.
6. As the Co-op have a Community Investment Fund of up to £2,000, the Manager, Nigel Preece, had been approached in connection with this project. He suggested we write to the Co-op in connection with this fund to supply places to lock up cycles and if they would be agreeable to us erecting a large version of the map on the side wall (Church Walk) to coincide with their refurbishment plans. SG has written a letter.

Post Meeting Note:

- Nigel Preece had given the letter to his Area Manager on Friday 25th March and is hopeful that the facilities WILL be provided.
7. HS to speak to David Morrey in connection with bike racks/panniers.
 8. It was suggested that a cycle exchange scheme could also be set up.
 9. It was thought that it may be worthwhile employing a consultant for look into road signage, pinch points etc., but GC suggested that the relevant information could be obtained from Cheshire East Highways' website.
 10. There was a discussion regarding the placing of a cycle shelter (approximate cost £1,000) in the Village which could have a themed Partnership logo on it, thereby

providing more publicity in addition to a banner in the centre of the Village, signs for pots on the edge of the Village, newspaper and radio advertising .

11. There was a discussion regarding a strip of land between Mayfield Close and the Station as to whether there would be a possibility of this being opened up in the future as part of a S.106 Agreement on the FADS site. HS to speak to Graham at the Station.
12. The second phase of the project could include road markings, signage, kerb dropping etc.
13. A performance management strategy needs to be built into this project – GC to look into.
14. AB suggested that the Comprehensive School could be involved in the project and perhaps hold a 'Cycle to School' week.

Actions:

- HS/GC to speak to printers a.s.a.p regarding leaflets, flyers and notice board.
- ZR to e-mail traders in connection with sponsorship
- HS to speak to David Morrey regarding cycle racks/panniers
- HS to speak to Graham at the Station in respect of the strip of land behind Mayfield Close

5. Localism Bill

This was briefly discussed and it was agreed that a Community Asset Register should be compiled at some stage, but that the Localism Bill would be discussed in more detail when it is finalised.

6. External Meetings

There was a brief discussion regarding the PC Meeting which was to be held on the 24th March and it was agreed that SG would attend and inform the PC what we have achieved so far and to arrange a subsequent meeting as to how best we work together.

Post Meeting Note:

- Meeting went well and it was agreed that a follow up meeting should be arranged as soon as possible (after the local elections) to work out how the two groups should work together.

7. Thematic Group Reports

A. Children and Young People (Report received from AB post meeting)

1. AB tabled entries for the logo competition and Ruby Southern's entry was judged to be the winner with an additional award to Peter Draper (of £25) as runner up. AB will inform the winners at the next School Council Meeting and find out which vouchers they would like. AB to request the e-mail versions of the logos. SG could present the prizes at an assembly, if required.
2. AB had asked each (school) council to discuss what they would do with funding, the main ideas being an astro turf pitch and the refurbishment of the Youth Club. These ideas were presented to the whole school council meeting (this is made up of 2 members from each year group). Realising that the astro turf pitch would be a long term project they had decided to investigate the Youth Club.
3. AB had organised a meeting with the Youth Leader and the whole School Council during a Youth Club session. The meeting had proved highly successful and the members of the Council came up with some great ideas. They decided to concentrate on the performing arts, which already takes place there, and with funding the purchase of mirrors, staging and sound systems could be undertaken to accommodate dance and music rehearsals. The dance rehearsals could be run by 6th formers completing their Dance Leaders qualification. The Youth Club needs some decoration, which could also be undertaken as part of a funding package, the Youth Centre Committee is currently looking into this. AB would like to improve the link between the Youth Centre and the School.
4. Over the coming weeks, AB is hoping to encourage 6th formers to agree to run their own dance classes by speaking to the Dance Leaders Group. He could also look into starting a bid working with the concepts as outlined. He is also willing to begin advertising events such as the cycling and tidy the village campaign.
5. Unfortunately, AB has only limited time left with the Councils before he is replaced in early June. However, he will work with new incumbents to show them the Partnership's projects and he is sure that his successors will be happy to continue with the Youth and Young People projects and to join the Partnership. As there will be no School Councils during the summer holidays AB will hopefully be able set out a dedicated thematic group whilst the new incumbents find their feet.

Actions:

- AB to speak to the winners of the logo competition
- AB to encourage 6th formers to run their own dance classes

B. Play Area Project (Report received post meeting)

1. Nich Guthrie has asked for help running the Play Area Project
2. Playground Markings Direct (based in the Village) have been asked to create an initial design for the play area in Middlewich Road, using ideas from the returned questionnaires as a starting point.

C. Community Safety

CJ not present at the meeting

D. Economic

ZR not present at the meeting

E. Environment

No group set up at present.

F. Health and Wellbeing

Safe Cycling Project – discussed above.

8. Any Other Business

1. GC asked if the Partnership had any Indemnity Insurance, as Alsager Partnership were at the present time looking into this issue. As we do not have any insurance, it was agreed that GC would speak to Alsager to find out what they have done and report back.

Action:

- GC to speak to Alsager in connection with insurance.
2. Village Fair – 1st May 2011
 - a. It was agreed that the boards used for the Partnership launch would be used at these events, thought needs to be given what else to display on the 6 panels apart from Safe Cycling Project and Play Area Project.
 - b. One panel to be assigned to Holmes Chapel Today.
 - c. JB to contact JC and Dave Monks to ask if we could use JC's display boards and Dave Monks' gazebo.
 - d. Volunteers needed to man the pitch.

3. Holmes Chapel Today – 14th May 2011

Same or reduced/updated boards to be used as Village Fair. Volunteers needed to man pitch.

Action:

- JB to speak to JC re. boards and Dave Monks re. gazebo

4. Noticeboards

- a. JC has a 4' 3' wooden board that we could use for the Partnership, it may need some maintenance.
- b. SG reported that he had spoken to Jude Johnson, Librarian, in connection with erecting a board on the outside of the library, she will look into the situation and report back.

Post Meeting Note:

- SG has received notification saying that we can erect a board. SG will work with Librarian to see what we can do with regards to also putting up a cycling map

5. Items Not discussed at Meeting

- a. Communications – Do we want a new domain name for our website – i.e. replacing 'Parish Plan' with 'Partnership' (www.hcpartnership.org.uk)? If we do, there will be a cost both for retaining the old and purchasing a new one. We can set up an automatic redirection from old to new.

Should we also have our own e-mail addresses (xxxx@hcpartnership.org.uk)?

- b. Forthcoming Meetings

30th March LAP Area Management Group, Sandbach – SG attending

13th April Sustainable Towns Network, Nantwich – HS attending

14th April Partnership Forum, Sandbach (meeting with Fiona Bruce MP) SG/GC attending

9. Date of Next Meeting

The date of the next meeting is arranged for 7.00 p.m. on Wednesday 27th April in The School Room at The Victoria Club.