

Holmes Chapel Partnership

Minutes of Meeting Held on Wednesday 26th January 2011 at 7.00 p.m.
School Room, Victoria Club

Present: Andrew Butler (AB) Chris Jones (CJ)
Glyn Chambers (GC) Vicky McAdam (VM)
Dennis Eborall (DE) Nancy May (NM)
Stuart Gammon (SG) Zeta Rowley (ZR)
Phil Hargreaves (PH) Hazel Sutcliffe (HS)
Sheila Hodges (SH)

Apologies: Jacqui Barton John Clowes

Guests Geoffrey Males Alan Nelson
John Stratford

1. Minutes from last meeting

Agreed no amendments

2. Formation of thematic groups

1. The structure would be a chair for each group, The Chair would be a member of the committee they would manage a group of volunteers working on projects. The Chair would report back to committee on progress and highlight any funding, extra support needed. The Executive would provide the general direction and help with funding.
2. Following Groups established:

Thematic Group	Chair
Health and Wellbeing	Hazel Sutcliffe
Economic	Zeta Rowley
Children and Young People	Andrew Butler
Community Safety	Open*
Environment	Open**

*Chris Jones agreed to stand in until Chair is decided

**Agreed that Dave Wilcox would be approached for this group

Actions:

- HS to contact Dave Wilcox
- GC will arrange to meet with each of the chairs.

3. Section 106 Agreement monies and Development of former Fisons site

Discussion around what Section 106 monies are and how it can be used. GC attended a meeting of the Parish Council with the developers of former Fisons site. Parish Council identified areas they would like to see this funding used for, these covered many of the area within the Parish Plan.

Actions:

- SG to email a copy of the Action Plan from the Parish Plan to the group.
- JC and LG to represent our views to Parish Council on the use of any Section 106 Agreement Money

4. Renaming of Bank Account

The required NatWest Bank resolution was read and accepted by the group.

5. Reports on Working Groups

5.1 Play Area Working Group

Nich Guthrie had sent an update to Stuart which was circulated via email – a Questionnaire had been distributed to the public and recently analysed.

NM expressed concern about the lack of communication from Nich to her regarding the group and wondered if her input was needed any longer.

Action: GC to investigate the current position of the Play Area working group.

5.2 Litter Bins

Dave Wilcox had provided an update to Stuart which was circulated via email

5.3 Traffic Task Group

HS reported that the proposal put forward by Les Gilbert to change the flow of HGVs through the village had been submitted to CEC, who had agreed to conduct a survey in the next financial year.

5.4 U3A

As this project has been implemented it was agreed there is no need for it to be an agenda item in future.

6. Correspondence

1. SG had circulated all the information he had received via email to the group. Discussion around how much information was circulating and did we need to see or read it all?
2. SG to possibly mark docs as For information only/ Needs to be read etc? Discuss at next meeting.

7. External Meetings

1. HS had attended the Sustainable Towns Network meeting on 20th January in Macclesfield
2. SG will be attending the Partnership Forum on 27th January in Holmes Chapel.

8. Publicity

As the Partnership is now up and running, it was felt we should publicise it. Part of the next meeting to be used to discuss this.

Action: Whole Group to think of different publicity/communication methods we could use. For discussion at the next meeting

9. AOB

9.1 Printing Documents:

1. HS raised the point that it was difficult to discuss items on the agenda if printed copies were not available, should we print our own off, is there value in having some copies for all to work as meetings?
2. SG said he could print off copies of documents if needed.

9.2 Format of meetings:

1. We ran out of time to complete the agenda, it was agreed that the meetings need to be more structured and have more realistic agendas and better time management.
2. Suggested future meetings to be the 4th Wednesday of each month, subject to room availability, so that people can plan ahead for attendance (except February due to room being unavailable)
3. Discussion around content of each meeting– meeting to include Reports from working Groups, updates on meeting that have been attended. For discussion at next meeting.

Actions:

- All to think about best formats.
- SG to book meeting room at Victoria Club.

10. Meeting Schedule

10.1 Next Meeting

Wednesday 16th February 2010 7.00 p.m. (Provisional)

Venue to be confirmed.

10.2 Remaining Meetings

All Vic Club, 7-9 pm unless otherwise noted:

23 rd March	Hall	24 th August	School Room
27 th April	School Room	28 th September	Hall / School Room*
25 th May	School Room	26th October	Hall - AGM
22 nd June	School Room	23 rd November	Hall / School Room*
27 th July	School Room	21 st December	Hall / School Room*

* Venue for these meetings not confirmed; possibly booked for Pool matches (potentially every Weds from September)