

Minutes of the Annual General Meeting of Holmes Chapel Partnership

held on Wednesday 24th October 2016

7:00 pm in the Bradshaw Room at the Methodist Church

Present

Mike Blomley (HC Parish Council), Glyn Chambers, Dorothy Davidson, Stuart Gammon, Les Gilbert, Phil Hargreaves, Teresa Mcfarquhar, Hazel Sutcliffe.

1. Welcome by Stuart Gammon Chairman Holmes Chapel Partnership

2. Minutes of previous AGM held on 17th October 2015

These were accepted as a true record

3. Matters Arising

These were no matters arising

4. Resolutions

- a. Change to the Constitution regarding the term of office for Honorary Officers (f.3)
 - Paragraph F.3 at present states “Officers shall hold office from the conclusion of that meeting for a period of 24 months but no more than a full term of 6 years or until the next AGM.”
 - The Resolution to delete the phrase “but no more than a full term of 6 years” was agreed unanimously.
- b. Change to the Constitution regarding the date of the AGM:
 - Paragraph N.1 at present states “There shall be an AGM of the Partnership, which shall be held in the month of October in each year or as soon as practicable thereafter.”
 - The Resolution to change the month of the AGM to April was agreed unanimously.
 - The next AGM will therefore be in April 2017.

5. Election of Honorary Officers

In the absence of nominations for these posts, and with the support of the meeting, all the current holders agreed to stay on:

- a. Chairman (Stuart Gammon)
- b. Vice Chair (Hazel Sutcliffe)
- c. Treasurer (Phil Hargreaves)
- d. Secretary (Vacant)

6. Chairman’s Report

See Appendix 1

7. Treasurer’s Report

See Appendix 2

8. Future Projects in Holmes Chapel

- Some projects will be generated by the findings of the Neighbourhood Plan. The list is not yet available as it has to go to Strategy & Partnerships Committee of the Parish Council first; it should be available in time for the Partnership’s special meeting called on Nov 19th to discuss this topic.
- The other area of focus for Future Projects is Health & Wellbeing.

9. Any Other Business

- Details for the 2016 Christmas Market were finalised. Dorothy produced a spreadsheet with actions and responsibilities. It was decided to request a pealing of the church bells before the opening of the Market. To date 32 outdoor and 10 indoor stalls booked.
- The referendum on the NP should take place early in 2017. PC cannot campaign for a vote in favour, it can only encourage people to vote. Partnership has no such constraint and might therefore be able to support the PC.

2016 Meetings *(all 7:00pm at Methodist Church Hall unless otherwise noted)*

23rd November

12th December (Mon) – Old Red Lion

Appendix 1: Chairman's Report

Welcome everyone to the 2016 Annual General Meeting.

Looking at the past year:

- 4th Christmas Market, very successful
 - Comments taken on board about number of charity stalls – should be better this year
- 2Gs – project completed, with assistance from Everybody
 - just over 100 signed up, 29 actually completed the challenge
 - favourable responses, with most continuing beyond the challenge
- Village Fair – assisted with organisation of and managing finances for stalls
- Dane Meadow – continued to maintain but saddened by vandalism
 - Police have identified individuals involved / restorative justice
- Cycle shelter – after some debate outer structure removed and scrapped, but D bars left in place
- Skatepark project progressing well
 - Started in autumn 2015, with public consultation; school questionnaires issued and analysed by young people involved in the project
 - Funding:
 - Cake sale organised by PCSO and young people to raise funds
 - PCSO secured £5,000 funding from Community Safety Fund
 - Grant of just under £30,000 secured from Veolia Waste Management
 - £15,000 from Parish Council
 - £1,000 from Partnership
 - £250 from Methodist Church
 - Invitation to Tender sent out at end of July, and supplier selected in September
 - Currently applying for Planning Permission
 - Work to start after Christmas, with hope that the facility will be completed by February half term
- Community Newsletter – now in its 3rd year and going strong, with plenty of news and events from the community (could always do with more!)

Thanks to:

- My committee for all their hard work on our many projects over the past year
- Daniella Russo for her continued work on the Newsletter, despite now being at University
- PCSO, young people and Parish Council for their help on the skatepark project
- Everybody Sport & Recreation for their help on the 2Gs project

Looking ahead (*to be discussed under 'Future Projects'*):

- Completion of skatepark project
- 5th Christmas Market on 4th December
- Focus on Health & Wellbeing
- Will consider items wish list from Neighbourhood Plan

Appendix 2: Treasurer's Report

TREASURER'S REPORT FOR YEAR ENDING 31ST MARCH 2016

PART 1 – PARTNERSHIP RUNNING COSTS	2014/15	2015/16	Surplus
INCOME			
Grant from Cheshire East Council	£8000	£8000	
EXPENDITURE			
Running costs, including:			
- Committee Meetings, AGM, admin expenses	-£362	-£402	
- Web fees	-£115	-£53	
- Public Liability insurance	-£326	-£336	
- Donation to Margaret Williamson Fund		-£100	
- Project Officer	-£6000	-£6400	
SURPLUS ON RUNNING COSTS			<u>£709</u>
PART 2 – PARTNERSHIP PROJECTS			
Christmas Market			
- Income from Stallholders		£975	
- Expenditure		-£714	£261
Dane Meadow and Elm Drive			
- Donation from Minibus fund		£1245	
- Expenditure		-£2006	-£761
2Gs Challenge			
- Grant from Cheshire East		£1000	
- Grant from Sport England		£4000	
- Expenditure		-£98	£4902
Youth Group			
- Grant from Cheshire Police		£5000	
- Income from Cake Stall		£235	
- Expenditure		£0	£5235
TOTAL SURPLUS ON PROJECTS			<u>£9637</u>

Notes:

1. No income or expenditure on Cycling project
2. Village Fair has been omitted from this summary as the £500 income was disbursed.

PART 3 – CAPITAL

Funds at start of year	
- Current Account	£7181
- Cash	£18
Surplus on Running Costs	£709
Surplus on Projects	£9637
Total funds at end of year	£17545

PART 4 – MONEY ALLOCATED TO PROJECTS

This is unspent money from previous years, plus surplus in the current year.

- Dane Meadow and Elm Drive	£870
- Cycling Village	£450
- Christmas Market	£829
- 2Gs Challenge	£4902
- Youth Group	£5470